



ULearn Tech Tips

University of Miami

Professional Development Training Office



Happy New Year 2009...

When the clock strikes twelve on December 31st, people all over the world cheer and wish each other a very Happy New Year. For some, this event is no more than a change in the calendar. But for many others, the New Year symbolizes the beginning of a better tomorrow. So, if you look forward to a good year ahead, spread happiness with these wonderful New Year wishes.

Best wishes to all for a prosperous and healthy year from everyone at the Professional Development and Training Office.

Leadership Academy 2009

The goal of the Leadership Academy is to provide a learning path for all five stages of leadership at the University of Miami. The Academy recognizes leaders on a continuum from emerging through organizational leader with varying levels of responsibility for leading the organization to its strategic goals. These stages have been broken into two distinct tracks, the Emerging Leader and Practicing Supervisor. The first, the Emerging Leader is a defined track of learning for the high performing contributor that leadership identifies for future promotion into a supervisory position.

The second, Practicing Supervisor, is for managers who are practicing leaders.

For further information please contact the Program Manager Spencer Gaines at 305.243.3090 or by email at s.gaines@miami.edu. You are also welcome to visit the PDTO website for Leadership Academy at http://www6.miami.edu/UMH/CDA/UMH_Main/0,1770,36483-1;60624-2,00.html. We look forward to supporting your career development.



Email Addresses in ULearn

Have you ever noticed that your email address in ULearn is different than your actual address? All UM employees have a standard 'alias' address which looks like something@miami.edu. This address forwards your mail to your actual physical mailbox, based on the address you or your email administrator has provided to the University's central system.

You can check and update your email address in myUM to ensure you receive information intended for you. By updating your email address, this will correct where your email is sent for Human Resources, Benefits, ULearn and many other University systems.

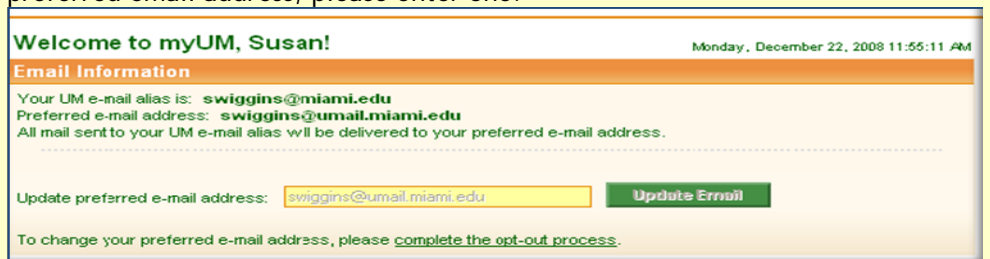
To access myUM go to www.miami.edu and click on myUM



or simply [click here](#) this will bring you to the login page. You must login with your caneID.



The email information is underneath the Welcome greeting. If you do not have a preferred email address, please enter one.



This is how the University's central system populates your email address into ULearn. ULearn's primary source of communication is through email. The system automatically sends e-mail reminders, confirmation messages, requests, and announcements. Without an email address the notifications cannot reach you. Update your email information and encourage others to update theirs also.

We're on the Web!

See us at:

ulearn.miami.edu



About Professional Development and Training Office...

The Professional Development and Training Office supports the mission of the University by collaborating with training partners to ensure professional development learning

activities and interventions meet the leadership and strategic initiatives of the individual entities within the University.

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*ULearn can help you
be successful at UM*



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